

CHARTER AND BY-LAWS

OF

The Church of  
St. Luke and the Epiphany

# CHARTER

of

## The Church of St. Luke and the Epiphany

WHEREAS, The Rector, Church Warden and Vestrymen of the Church of the Epiphany and the Rector, Church Wardens and Vestrymen of St. Luke's Church, in the City of Philadelphia, two corporations created by and existing under the laws of the State of Pennsylvania, formed for the purpose of the support of public worship according to the faith and discipline of the Protestant Episcopal Church of the United States of America, now desire to merge with each other and to be consolidated with all their rights, privileges, franchises, powers and liabilities, in accordance with the provisions of the statute in such case made and provided ; now, therefore, the said corporations desire that their charters shall be amended so that the charter of the consolidated corporation shall read as follows :

*First.*—The name of this corporation shall be the RECTOR, CHURCH WARDENS AND VESTRYMEN OF THE CHURCH OF ST. LUKE AND THE EPIPHANY.

*Second.*—This Church acknowledges itself to be a member of, and to belong to, the Protestant Episcopal Church in the Diocese of Pennsylvania, and the Protestant Episcopal Church in the United States of America. As such, it accedes to, recognizes, and adopts the constitution, canons, doctrines, discipline and worship of the Protestant Episcopal Church in the United States, and to the constitution and canons of the Protestant Episcopal Church in the Diocese of Pennsylvania, and acknowledges their authority accordingly.



Any member of this Church or corporation who shall disclaim or refuse conformity to the said authority, shall cease to be a member of this corporation, and shall not be elected, or vote in the election of Vestrymen, or exercise any office or function in, concerning or connected with said Church or corporation.

*Third.*—The said corporation shall be capable, in law, of suing and being sued in its corporate name, of taking and holding property, real and personal, for its corporate purposes, and generally shall enjoy all the rights, privileges, franchises and powers that are possessed by corporations of a like kind in this Commonwealth; *provided*, that the clear annual value of the income of the real and personal property held by the said corporation shall not at any time exceed the amount authorized by the laws of the Commonwealth.

*Fourth.*—The temporal affairs of this corporation shall be under the control of a Vestry, to be composed of the Rector, Church Wardens and Vestrymen chosen in the manner herein-after provided. All the property of such corporation shall be taken, held and enure subject to the control and disposition of the Vestry of the same. The rents and revenues shall be, from time to time, applied for the maintenance and support of the Rector, Ministers and Officers of the said Church, and in the erection and necessary repairs on the Church, churchyard, parsonage house and other houses which now do or hereafter shall belong to the said corporation, and to such other purposes as the corporate funds may lawfully be applied; *provided*, that no grant shall be made of the real property of the corporation or charge imposed thereon, except with the consent of *two-thirds* of the Vestry at a meeting called for that purpose, nor without the consent of a majority of the lay members of the Standing Committee of the Diocese of Pennsylvania.

*Fifth.*—The present Rector of the Church of the Epiphany, the Rev. Thomas A. Tidball, shall be Rector of the consolidated corporation hereby created. The present Rector of St.

Luke's Church, the Rev. Leverett Bradley, shall be Associate Rector, with a salary equal to that of the Rector, and having a position of equal honor, respect and usefulness, to be clearly defined in the By-Laws, but without share in the peculiar powers and privileges of the Rectorship of the corporation. And on the death or resignation of the above-named Rector, the above-named Leverett Bradley, if then Associate Rector, shall become Rector of the corporation. And thereupon, and also on the death or resignation of the above-named Associate Rector, the office of Associate Rector shall determine. Subject to the above special provision, the Rector of said Church shall be elected by the Vestry in such manner as the By-Laws shall ordain; provided, that no person shall be Rector or Assistant Minister of this Church, unless he shall have had Episcopal ordination, and unless he be in full standing with the Protestant Episcopal Church, in the Diocese of Pennsylvania, and in the United States, and recognized as such by the Bishop of this Diocese, or in case of a vacancy in the Episcopate, by the Standing Committee of the Diocese.

*Sixth.*—The vestrymen of said church shall consist of twelve persons, adult lay members of the Protestant Episcopal Church and citizens of the State of Pennsylvania; and until their successors be chosen, in the manner hereinafter provided, the following named persons shall be the vestrymen for the term ending on Easter Monday, 1899: Malcolm Lloyd, Emlen Hutchinson, Henry J. Davis, Horace A. Doan. For the term ending on Easter Monday, 1900: George M. Newhall, Charles C. Harrison, William F. Read, William Rudolph Smith. For the term ending on Easter Monday, 1901: William S. Lane, Edward A. Sibley, Samuel Bell, John W. Brock.

On Easter Monday, 1899, and on each Easter Monday thereafter, the qualified voters of said corporation shall chose four persons to serve as Vestrymen for three years. The hour of said election and place where the same is to be held shall be specified in the By-Laws.



The qualified voters for Vestrymen in said corporation shall consist of those adult persons, male and female, who shall have been registered for at least one year prior to the election as pew-holders or as contributors to the support of the church, in such manner as may be prescribed by the By-Laws, who shall have paid more than two months prior to the election and within two years a pew rent or such other contribution as the By-Laws may prescribe; *provided*, that at the election, to be held on Easter Monday, 1899, all persons shall be entitled to vote who, at the time of the merger of said two corporations, were entitled to vote for Vestrymen of either of said corporations.

In case of failure to hold an election for Vestry on any Easter Monday, the election shall be holden on any successive Monday, of which notice shall be given by the officiating minister, on the Sunday previous, in such manner as the By-Laws may prescribe. No person shall be eligible as a Vestryman unless he shall have been nominated in writing to one of the Wardens at least forty-eight hours before the time fixed for the election.

Any vacancies occurring in the membership of the Vestry, including vacancies consequent on any failure to elect the full number at any election, may be filled by the Vestry, the person or persons so chosen to hold only until the Easter Monday next ensuing.

*Seventh.*—The said Vestry shall have full power to choose their own officers, and they shall annually, at the first meeting after their election, choose one of their own number to be one Church Warden, and the Rector for the time being shall elect another of the said Vestrymen to be the other Church Warden of the said Church. In case of a vacancy in the office of Rector at the time of the election, the other Church Warden shall also be chosen by the Vestry, to remain until the election of a Rector or a new election of the Vestry, and during such vacancy all the powers of the corporation shall be exercised by the Vestry as fully and entirely as if no such vacancy had

occurred; *provided, always*, that it shall be the duty of the said Church Wardens and Vestrymen to elect another Rector to supply the vacancy as soon as conveniently may be.

*Eighth.*—The Vestry shall have full power to make By-Laws for the due government and regulation of the corporation, and the same to amend and alter from time to time as the occasion may require; *provided*, that such By-Laws be not repugnant to the Constitution and laws of the United States, nor to the Constitution and laws of this Commonwealth, nor to the charter of incorporation.

The Vestry shall have power to adopt and use for the corporation a common or corporate seal, with such device and inscription as they shall think proper, and the same to alter, change and renew at pleasure.

At the meetings of the Vestry the Rector shall preside, and shall be entitled to one vote in like manner as each one of the several members of the Vestry on all questions except those touching the control and disposition of the property of the corporation, and except in the election of Accounting Warden, of deputies to the Diocesan Convention and to fill a vacancy in the Vestry.

*Ninth.*—In case of the dissolution of the said corporation, all the property of the same shall vest in "The Trustees of the Protestant Episcopal Church in the Diocese of Pennsylvania" in trust, for the purposes mentioned in Art. IV of the Charter of said Trustees, and to be used and applied by the said Trustees in such manner as they shall elect.

*Tenth.*—This Charter may be amended in the manner prescribed by the laws of the Commonwealth regulating the amendment of charters of such like corporations; provided that all proposed amendments shall be submitted to the Convention of the Protestant Episcopal Church in the Diocese of Pennsylvania before application be made to the proper civil authority for allowance of the same.



IN TESTIMONY WHEREOF, the said corporations have hereunto set their respective common or corporate seals attested, this fifth day of April, A. D. One thousand eight hundred and ninety-eight.

THOMAS ALLEN TIDBALL,      LEVERETT BRADLEY,  
*Rector, Church of the Epiphany.*      *Rector St. Luke's Church.*

WILLIAM S. LANE, *Warden.*      EMLIN HUTCHINSON, *Warden.*  
[SEAL]      [SEAL]

EDWARD A. SIBLEY, *Warden.*      MALCOLM LLOYD, *Warden.*

Attest:  
WILLIAM RUDOLPH SMITH.

Attest:  
JOHN W. BROCK.

STATE OF PENNSYLVANIA, }  
CITY AND COUNTY OF PHILADELPHIA, } ss.:

On the sixth day of April, A. D. 1898, before me the subscriber, a Notary Public in and for said county, personally appeared William Rudolph Smith, who being duly sworn, says that he is a member of the Vestry of the Rector, Church Wardens and Vestrymen of the Church of the Epiphany in the City of Philadelphia; that he was personally present at the execution of the foregoing instrument, and that one of the seals hereto affixed is the common or corporate seal of said corporation, and that the said instrument was duly executed as and for the act and deed of said corporation for the purpose therein set forth in accordance with a resolution of the Vestry of said corporation adopted on the twenty-first day of February, A. D. 1898, and approved by the voters of said corporation on the twenty-fourth day of March, 1898; that the signature of the Rev. Thomas A. Tidball, Rector of said corporation, and of William S. Lane and Edward A. Sibley, Wardens, to said instrument, and the signature of affiant, subscribed in attestation, are in the own proper handwriting of said parties, respectively.

WILLIAM RUDOLPH SMITH.

Sworn and subscribed before me  
the sixth day of April, A. D.  
1898.

[SEAL]      HENRY AUSTIE SMITH,  
*Notary Public.*

STATE OF PENNSYLVANIA, }  
CITY AND COUNTY OF PHILADELPHIA. } ss:

On the sixth day of April, A. D. 1898, before me the subscriber, a Notary Public in and for the said county, personally appeared John W. Brock, who, being duly sworn, says that he is a member of the Vestry of the Rector, Church Wardens and Vestrymen of St. Luke's Church in the City of Philadelphia; that he was personally present at the execution of the foregoing instrument, and that one of the seals thereto affixed is the common or corporate seal of said corporation, and that the said instrument was duly executed as and for the act and deed of said corporation for the purpose therein set forth in accordance with a resolution of the vestry of said corporation, adopted on the twenty-first day of February, A. D. 1898, and approved by the voters of said corporation on the twenty-fourth day of March, 1898; that the signatures of the Rev. Leverett Bradley, Rector of said corporation, and of Emlen Hutchinson and Malcolm Lloyd, Wardens, to said instrument, and the signatures of affiant, subscribed in attestation, are in the own proper handwriting of said parties, respectively.

JOHN W. BROCK.

Sworn and subscribed before  
me, the sixth day of April,  
A. D. 1898.

[SEAL] HENRY AUSTIE SMITH,  
Notary Public.

IN THE COURT OF COMMON PLEAS, NO. 1,

FOR THE COUNTY OF PHILADELPHIA.

Of March Term, 1898. No. 509.

And now, 6th April, 1898, the petition of the Rector, Church Wardens and Vestrymen of the Church of the Epiphany, and of the Rector, Church Wardens and Vestrymen of St. Luke's Church having been presented to the Court, wherein said corporations pray to be merged and consolidated with each other, and said corporations having exhibited to the Court the within instrument wherein are specified the improvements, amendments and alterations to their Charters which are desired in order that the same may form the Charter of said consolidated corporation, and the Court being of opinion that said merger and consolidation, and said alterations of the Charters of said corporations are, or will be, lawful and beneficial, and that the same do not conflict with the Constitution of the Commonwealth, nor with the requirements of the said statutes in such case made and provided, it is hereby ordered that notice thereof be given as provided in the third section of the Act of 1874.

ABRAHAM M. BEITLER,  
J.

FINAL DECREE.

And now, April 30, 1898, due proof being made by affidavit filed of publication of notice in accordance with the order of Court, and also that notice has been given the Auditor General of the Commonwealth of the intended



change of corporate name, and no cause being shown to the contrary, it is ordered, adjudged and decreed: That upon recording this Decree in the proper office in this county the said corporation, the Rector, Church Wardens and Vestrymen of the Church of the Epiphany, in the City of Philadelphia, and the Rector, Church Wardens and Vestrymen of St. Luke's Church, in the City of Philadelphia, with all their respective rights, privileges, franchises, powers and liabilities shall merge and be consolidated together under the name and style of "The Rector, Church Wardens and Vestrymen of the Church of St. Luke and the Epiphany," upon the terms and limitations and with the powers stated and conferred in the within written instrument, specifying the amendments and improvements to the Charters of said corporations, which are now approved and allowed upon being duly recorded in the proper office in this county shall be deemed and taken to be the Charter of said consolidated corporation. And thereupon all the estate and property, real and personal, of whatsoever nature, belonging to the said The Rector, Church Wardens and Vestrymen of the Church of the Epiphany and all the estate and property, real and personal, of whatsoever nature, belonging to the said The Rector, Church Wardens and Vestrymen of St. Luke's Church, shall, without further act or deed, be vested in and transferred to the consolidated corporation, to be known as The Rector, Church Wardens and Vestrymen of the Church of St. Luke and the Epiphany, as effectually as they were vested in and belonged to the former corporations, respectively.

CRAIG BIDDLE, [SEAL]

*President Judge of Court of Common Pleas.*

Recorded in the Office for Recording of Deeds, in and for the City and County of Philadelphia, in Charter Book, No. 23, page 558, etc.

Witness my hand and seal of office

this third day of May, A. D.

1898.

[SEAL]

W. M. GEARY,

*Recorder of Deeds.*

509 March Term, 1898.

C. P. No. 1.

Pd.

Filed April 7, 1898.

JAS. W. FLETCHER,

*Pro Proth'y.*

ROWLAND EVANS.

140 P. M. 300

50

May 3, 1898.

# BY-LAWS

## ARTICLE I

### ON THE ELECTION AND ORGANIZATION OF THE VESTRY

SECTION 1. At least one week previous to Easter Monday in every year the Vestry shall choose from among the pewholders or renters of pews or sittings, three persons, one of whom shall be a member of the Vestry, who shall act as judges at the annual election, and in case the Vestry shall fail to appoint such judges, it shall be the duty of the Wardens to do so. The election shall be held in the vestry room of the church, and shall be by ballot, and shall be determined by a majority of the votes cast. The election shall begin at 4 o'clock p. m., and the polls shall be kept open for one hour. It shall be the duty of the judges to make return of the election to the Rector, and also to notify the members-elect of their election. In the case of a failure to elect Vestrymen on Easter Monday, the Vestry shall appoint another day within four weeks, for holding an election.

The qualified voters for Vestrymen in said corporation shall consist of those adult persons, male and female, who shall have been registered for at least one year prior to the election as pewholders or renters of sittings, and who shall have paid more than two months prior to the election and within two years a pew rent or sitting, and each of said pewholders, pew renters or renters of sittings shall be entitled to one vote.

SEC. 2. The Wardens shall cause notice of any election of Vestrymen to be given to the congregation by the officiating minister at all services on the Sunday previous thereto, and



shall cause the result of such election to be announced in like manner to the congregation on the next succeeding Sunday.

SEC. 3. No person shall be eligible for Vestryman who, at the time of the election, is twelve months in arrears for pew rent, and who is not a qualified voter for Vestrymen.

SEC. 4. No person shall be elected to fill a vacancy in the Vestry unless he shall have been nominated at a meeting held at least a week previous to the election.

SEC. 5. At its first stated meeting after Easter Monday, the Vestry shall choose a Secretary and lay deputies to the Diocesan Convention. The Church Wardens shall also be appointed at this meeting in the manner provided by the charter. In case of a failure to elect officers at this meeting, a special meeting shall be called for that purpose as soon as conveniently may be.

SEC. 6. All elections shall be by ballot unless ballot be dispensed with by unanimous consent, and the vote of a majority of those present at any meeting shall be necessary to an election.

SEC. 7. There shall be the following Standing Committees :

1. Committee on the Chapel of the Epiphany, to consist of three members.

2. Committee on the Choir, to consist of three members and the Rector, *ex-officio*.

3. Committee on the Sunday-schools, to consist of three members.

4. Committee of Finance, to consist of five members.

5. Committee on St. Luke's Church Home for Aged Women, to consist of three members.

6. Committee on Church property, to consist of three members.

Reports shall be made by all the Standing Committees at each stated meeting of the Vestry.

The first named lay member of each Committee shall be the chairman thereof.

#### FINANCE COMMITTEE

The duties of the Finance Committee shall consist of the following :

They shall have a general oversight and care of the moneys, investments and securities belonging to the corporation ; they shall audit whenever they may see fit, but not less than once a year, the accounts of the Accounting Warden. And at least once a year all the securities belonging to the corporation shall be examined by said Committee, and verified and reported as found, to the Vestry.

No investments of any of the funds of the corporation shall be made in any security without the approval of at least a majority of the Finance Committee. The funds of the corporation shall be invested only in such securities as the laws of the State of Pennsylvania authorize trustees and others acting in a fiduciary capacity to invest in and what are known as legal securities. All of the investments and personal securities of the corporation shall be deposited in the vaults of a reliable bank or trust company in the name of the corporation; the box containing the same only to be visited by the Accounting Warden when accompanied by a member of the Finance Committee for the purpose of depositing or withdrawing securities. In the event of disability of the Accounting Warden to act, the Vestry can at once appoint a new Accounting Warden.

#### DUTIES OF COMMITTEE ON CHURCH PROPERTY

The duties of the Committee on Church Property shall be as follows :

*First.*—This Committee shall have charge of the real estate belonging to the corporation ; they shall prepare plans and maintain correct drawings of the buildings and grounds belonging to the corporation, in detail as well as in relation to neighboring properties, and from time to time they shall report on the condition of the property, and when desired develop



new plans, but before changing any of the features of the property they shall procure the approval of the Vestry.

*Second.*—They shall have the superintendence of the proper carrying out of all contracts involving changes, improvements or extension of the church buildings, rectory or other real estate of the corporation.

*Third.*—The Accounting Warden shall be *ex-officio* chairman of this committee.

All of the foregoing committees shall be appointed by the Rector unless otherwise ordered by the Vestry.

## ARTICLE II

### MEETINGS OF THE VESTRY

SECTION 1. Stated meetings of the Vestry shall be held on the first Tuesday succeeding Easter Monday and on the first Tuesday of the months of March, October and January, unless the last should occur on New Year's Day, in which case the meeting shall be held on the following Tuesday.

SEC. 2. Special meetings shall be called at any time on the written request of the Rector, or of either of the Wardens, or of any two Vestrymen, stating generally the object of the meeting, and this object shall be expressed in the notices to be issued by the Secretary. No other business shall be acted on at such special meetings unless with the assent of the entire Vestry if then present.

SEC. 3. Seven Vestrymen present at any meeting shall constitute a quorum for the transaction of business.

SEC. 4. The Rector, or in his absence, the Rector's Warden, shall preside at meetings of the Vestry. If both be absent, the Vestry shall elect a chairman *pro tem*.

SEC. 5. The order of business shall be as follows:

1. Reading the Minutes of the preceding meeting.
2. Elections, if any.
3. Reports of the Wardens.
4. Reports of committees and order taken thereon.

5. Communications read and considered.

6. Unfinished business.

7. New business.

8. Reading the rough minutes for correction.

SEC. 7. No motion shall be received unless seconded, nor unless the mover, if required by the chair, or any member, shall commit it to writing. Every appeal from the decision of the chair, and every motion to adjourn, shall be decided without debate.

## ARTICLE III

### OF THE ELECTION OF A RECTOR AND ASSISTANT MINISTER

SECTION 1. No person shall be eligible as Rector or Assistant Minister, unless he shall have been openly nominated two weeks prior to the election at a meeting of the Vestry, the notices for which shall have stated that such nomination will be in order. At the meeting at which any such nomination is made, the time and place for holding the election shall be fixed.

SEC. 2. The election of a Rector or of an Assistant Minister shall be by ballot, and the votes of at least nine members shall be necessary to a choice, and in case of the election of an Assistant Minister, the written consent of the Rector, if there be one, must be obtained.

SEC. 3. In case of the election of a Rector or Assistant Minister, publication thereof to the congregation shall be made on the Sunday following, by the officiating Minister, immediately after each service of that day.

## ARTICLE IV

### OF THE CHURCH WARDENS

SECTION 1. The Church Wardens shall have the general supervision and care of the property of the corporation, except as herein delegated to the Committee on Church Property. They shall take care that order is maintained in and around the Church during Divine service. It shall be their duty to



see that the Rector is provided with all things necessary for conducting the services of the Church, and they shall have power to make purchases of all necessary articles, not exceeding in amount \$500 per annum.

SEC. 2. The Church Wardens shall be authorized to let or otherwise dispose of the vacant pews and sittings, and also the pews and sittings of those persons who shall not have paid the rent thereof, as is hereinafter provided.

SEC. 3. The Accounting Warden shall have the custody of the moneys of the Church. He shall collect the pew rents, and also all rents, interest, dividends and other moneys due to the corporation. He shall deposit the funds of the corporation in some bank or trust company to be designated by the Vestry, the account to be kept in the name of the corporation, and no other funds shall be intermingled therewith. He shall keep proper accounts of all his transactions, and his books shall be at all reasonable times open to the inspection of the members of the Vestry. He shall submit to the Vestry annually a statement of his receipts and payments, which shall be audited by the Committee on Finance. He shall have the custody of the corporate seal.

## ARTICLE V

### OF THE SECRETARY

The Secretary shall keep regular Minutes of the proceedings of the Vestry, notify the members of all meetings, call special meetings when required, and perform generally such duties as appertain to the office.

## ARTICLE VI

### OF THE CORPORATE SEAL

A seal having the following inscription is hereby declared to be the corporate seal of this corporation :

CHURCH OF ST. LUKE AND THE EPIPHANY, PHILADELPHIA

1834—1839—1898

*E Duobus Unum.*

The said seal shall remain in the custody of the Accounting Warden, and shall be attested by his signature when affixed to any document as a corporate act.

## ARTICLE VII

### OF THE CHURCH BUILDING AND FURNITURE

No alteration of or addition to any part of the Church building or the Church furniture, nor any decoration of the same shall be made without the consent of the Vestry, and no tablet, window or monumental erection shall be placed in the Church unless a complete design thereof shall have been first approved by the Vestry; *provided*, that nothing herein contained shall in any wise be taken to affect or vary the rights of the Rector within the chancel.

## ARTICLE VIII

### OF GIFTS TO THE CHURCH

All articles of every description given to the Church or placed in, upon or about the Church building, whether as memorials or otherwise, shall become the absolute property of the corporation, and subject to the exclusive control and disposition of the Vestry in all respects.

## ARTICLE IX

### OF THE RENTING OF PEWS AND SITTINGS AND THE REGISTRY OF PEWHOLDERS

SECTION 1. A register of permanent and rented sittings shall be kept under the direction of the Accounting Warden.

SEC. 2. The pews shall be sold and let at the rates assessed upon them by the Vestry.

SEC. 3. All pews belonging to individuals shall be subject to such annual rent-charge as the Vestry may attach to them respectively. And on those belonging to the Church the above rates will be charged with the addition of the interest,



at the rate of six per cent. per annum, on the assessed value of the pew.

SEC. 4. The pew-rents shall be payable semi-annually in advance, on the first day of March and the first day of September, in every year, and one of the Wardens and a committee of the Vestry shall attend at the Church to receive them, on the second and third Mondays of March and the first and second Mondays of October, at from four to six o'clock, p. m.; notice thereof to be given from the desk on the morning and afternoon of each Sunday immediately preceding the days of attendance.

SEC. 5. If any rents remain unpaid after the expiration of the time appointed to receive them, the Wardens shall choose a suitable person to call for the arrearages, who shall be allowed a reasonable compensation, payable by the delinquents.

SEC. 6. Pews and sittings, the rents of which shall be in arrear for one year or more, shall be forfeited to the Church; *provided*, that before such forfeiture, six months' notice of the arrears shall be given to the holder, or to his or her representative, but if neither can be found the general notice given in the Church for the collection of rents shall be sufficient; and when any pew so forfeited shall be sold, the amount received for it, less all arrears and expenses of selling, shall be paid to the owner who forfeited it, or to his or her representatives.

SEC. 7. When more than one person have rights to sittings in the same pew, no particular part or portion of the pew is to be considered as belonging to either or any of them, but all are to have a common right to the whole, and a separate right only the seat occupied for the time being, except so far as courtesy may produce a different arrangement. And in case of difficulty or dispute between the occupants of any sittings the Accounting Warden, upon complaint made, shall request a compliance with this rule, and if either of the parties shall, notwithstanding, persist in refusing to comply, the

Vestry may forfeit the right of such person to any sitting in the said pew.

SEC. 8. No person shall rent, sell, or transfer his or her pew or sitting without the consent of the Wardens or Vestry being previously obtained; and in no case until all arrearages of purchase money or pew rent are paid.

SEC. 9. The letting of a pew shall not prevent its sale whenever a purchaser may offer, providing that the occupant shall have a priority of right of purchase, and in the event of displacement, be allowed one month's notice before being obliged to vacate it.

SEC. 10. A pew shall be set apart for the rector's family, free of rent.

SEC. 11. Pews or sittings shall be appropriated to the use of the children of the Sunday-schools; and free sittings or diminution of rent shall be granted at the discretion of the Wardens.

SEC. 12. Occupants of pews shall be required to give notice of their intention to vacate the pews one month before the end of any term, or become liable for the rent of another term.

SEC. 13. The Wardens shall have power to appropriate to strangers such pews or sittings as may be unoccupied after the conclusion of the opening prayers.

SEC. 14. No person shall alter a pew or change any of the arrangements thereof without the consent of the Wardens.

## ARTICLE X

### OF THE REGISTRY OF MARRIAGES, BIRTHS, BAPTISMS AND DEATHS

The Accounting Warden shall provide a book, to be kept under lock in the Vestry room, to which the Rector or other minister shall enter an account of all marriages, baptisms and deaths, at which he shall have officiated; and of such births as occur within the congregation. The record to state the date of the marriage and the names of the parties; the



date of the birth of the child, with its name and those of the parents; the name and date of the child or adult baptized, and the names of the parents and sponsors. This book shall belong to and remain with the Vestry as a part of the Church records.

Certificates from the records under seal when required shall be given by the Wardens with the consent of the Vestry without charge.

## ARTICLE XI

### OF THE USE OF THE CHURCH

All applications for the use of the Church, except for those purposes ordered by the General or State Convention, shall be made to the Rector and Wardens, who may agree or not to the application, at their discretion.

## ARTICLE XII

### OF AMENDMENTS

All amendments or additions proposed either to the Charter or to these By-Laws shall be submitted in writing and shall not be acted on until two weeks thereafter. Written or printed copies thereof shall be sent by the Secretary to the Rector and to all members of the Vestry at least forty-eight hours before final action. And at least seven affirmative votes shall be necessary for the adoption of any such amendment.